

## **Guidelines for Writing Symposium Abstracts**

All Symposium contributors are requested to provide an **abstract** of their presentation or poster, suitable for inclusion in the DSTG Newsletter.

The **abstract** should be word-processed in Microsoft Word format.

The title should be that provided for the symposium programme or as used for the poster.

Please include author's/authors' name(s), qualifications, current role and contact email address.

The **abstract should not exceed 200 words** and should be capable of standing alone, briefly summarising the main points to be made in the original presentation. It should not be personalised, so expressions such as *"I said that...."* should not be used. The abstract should not contain references, abbreviations, tables or illustrations.

Abstracts of the verbal presentations should also include **learning objectives**.

**Submission** should be via email to [info@DSTGsymposium.co.uk](mailto:info@DSTGsymposium.co.uk)

DSTG reserves the right to reject any **abstract** which does not follow the above guidelines, and to edit **abstracts** to enhance clarity and style or for any other reason.

JVK & FET September 2017

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